



## Enclosure 1

### Registration procedure for the 2020/21 UEFA club competitions

#### Registration procedure for the 2020/21 UEFA Champions League, the 2020/21 UEFA Europa League and the 2020/21 UEFA Youth League

Please find below detailed information concerning the 2020/21 registration procedure for clubs entering the UEFA Champions League (UCL), the UEFA Europa League (UEL) and the UEFA Youth League (UYL).

The entry process to register for the UEFA club competitions has not been changed for 2020/21. It remains the same as for previous seasons and is the same for all associations and clubs.

In order to check the eligibility of each participating club, a pre-registration procedure is applied, followed by the final registration. This means that each national association must send UEFA, by the specified pre-registration deadline, the admission criteria forms for all clubs that have qualified for UEFA club competitions by this date or could potentially still qualify. By the final registration deadline, the other entry documents (i.e. official entry form and kit approval form) must then be sent to UEFA or completed online for all clubs that have actually qualified for the UEFA club competitions.

The procedure for obtaining the entry documents and forms has slightly changed. Instead of being on our internet platform (FAME) as in the past, you can find and download the relevant entry documents (official entry form, admission criteria form and kit approval form) and further information on the TIME Document portal. Further details regarding access, login for you and your clubs on TIME can be found in Enclosure 5 of this circular. Please note that no stadium registration or approval forms are included in this entry process anymore. For information on stadium matters, please refer to circular letter 13/2020.

Please send all pre-registration and registration documents for the UEFA Champions League, the UEFA Europa League and/or the UEFA Youth League in digital format in advance (**by email to [entry@uefa.ch](mailto:entry@uefa.ch)**), with the originals sent by standard mail to UEFA headquarters, using the following address:

To the attention of Kerstin Stuckey

UEFA Club Competitions Unit  
Football Division  
Route de Genève 46  
1260 Nyon  
Switzerland

The process of pre-registration and final registration is explained in detail below and you are kindly asked to respect all the deadlines indicated.

#### 1. Pre-registration – 13 July 2020

National Associations must provide and return the following (colour copies, if possible) to the above-mentioned address (**digital copy by email and the original by standard mail**) by **13 July 2020** at the latest:

- The **official admission criteria form (UEFA club competitions 2020/21)** completed in full by each club that has qualified for the UEFA Champions League, the UEFA Europa League and/or the UEFA Youth League by this date or could potentially still qualify. One admission criteria form must be completed and submitted by each club, whether they are participating

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in the UEFA Youth League only or are entering both a senior team in the UEFA Champions League or UEFA Europa League and a youth team in the UEFA Youth League.

As regards admission to UEFA's club competitions, please refer to the criteria and procedures set out in Articles 3 and 4 of the Regulations of the UEFA Champions League 2020/21, the Regulations of the UEFA Europa League 2020/21 and the Regulations of the UEFA Youth League 2020/21. The access list, which applies the coefficient ranking system to determine admission to the UEFA Champions League, the UEFA Europa League and the UEFA Youth League, is included in Annex A to these regulations.

Please be aware that all submissions required for the pre-registration phase are to be regarded as provisional, since the admission criteria listed in the competition regulations must still be fulfilled on the final registration date. This also applies, for example, to clubs whose season is over, but which have not completed the licensing process (i.e. licences have not yet been granted).

Although the pre-registration phase is applicable to all National Associations, all those who have either finished (i.e. summer leagues) or prematurely terminated their domestic competitions due to the impact of the COVID-19 pandemic, and therefore already know their respective club representatives to the UEFA club competitions, should provide UEFA with the *official admission criteria form* as well as the *official competition entry form* and the *official kit approval forms* (cf. pt. 2 below) by 13 July 2020.

#### 2. Final registration – 3 August 2020

For the final registration phase, national associations must provide and return the following forms (colour copies, if possible) to the above-mentioned address (**digital copy by email and the original by standard mail**) by **3 August 2020** at the latest:

- The **official competition entry form**, indicating all the clubs that have qualified for the UEFA Champions League, the UEFA Europa League and the UEFA Youth League (including the domestic youth champion and their age category, confirmed for the entire cycle 2018-21 as part of last year entry process). Please make sure the club names are correct, as these will be used for all purposes relating to the UEFA club competitions. Furthermore, national associations that are unable to send the results of their domestic competitions (league and cup(s)) by 13 July 2020 must send these by 3 August 2020 to confirm which clubs have qualified for the above-mentioned competitions.
- The **official kit approval forms** (also for UEFA Youth League if necessary) for each club that has qualified for the UEFA Champions League, the UEFA Europa League and/or the UEFA Youth League. If the kits used for the UEFA Youth League are different to the kits used for the UEFA Champions League, please complete two separate kit approval forms for the club(s) concerned. For more information regarding playing attire, see Enclosure 2 of this circular letter.

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Furthermore, with regard to the official registration for the UEFA Youth League, please note the following:

- On entering the 2020/21 UEFA Champions League (through the submission of the official competition entry form by their national association), participating clubs agree, if they qualify for the group stage of that competition, to take part in the 2020/21 UEFA Youth League (UEFA Champions League path) with one of their youth teams in accordance with the regulations governing this competition (see Articles 3 and 4 of the Regulations of the UEFA Youth League 2020/21 and Article 6.01(o) of the Regulations of the UEFA Champions League 2020/21).
- When submitting the official competition entry form, the national associations confirm the age category of their domestic championship that gives access to the UEFA Youth League 2020/21. Please note that this age category was confirmed for the entire cycle 2018-21 and therefore needs to be the same for the season 2020/21.
- All domestic youth champions which have qualified for the UEFA Youth League as domestic youth champions (including clubs whose senior team has qualified for the qualifying rounds and/or play-offs of the UEFA Champions League, or for the qualifying rounds, play-offs and/or group stage of the UEFA Europa League) must be named and indicated on the official entry form.
- In accordance with Articles 3.03 to 3.05 of the 2020/21 UEFA Youth League regulations, if the domestic youth champion of one of the 32 best-ranked associations has also qualified for the competition via the UEFA Champions League, it will participate in the UEFA Champions League path of the UEFA Youth League and the first place vacated in the domestic champions path will be filled by the UEFA Youth League titleholder if they have not otherwise qualified. Any additional vacancy will be filled by the domestic youth champion of the next association in the coefficient rankings whose domestic youth champion has not already qualified (see Annex A of the UEFA Youth League regulations). Consequently, associations ranked 33 or below who are interested in entering a domestic youth champion in the UEFA Youth League are invited to complete the form(s) accordingly. However, the participation of these associations' domestic youth champions is subject to the principles established in Articles 3.03 to 3.05 of the UEFA Youth League regulations. The final access list for the UEFA Youth League will be communicated only after the UEFA Champions League play-offs, when all the participants in both UEFA Youth League paths are known. This will be communicated to all parties.
- If the relevant domestic youth championship will not be finished before 3 August 2020, please inform the UEFA administration immediately.

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#### 3. Regulations and additional documents on TIME

All enclosures, regulations and guidelines relevant to the competitions are available on the TIME Document portal. Further details can be found in Enclosure 5 of this circular.

We kindly ask you to forward all of these electronic documents to all clubs concerned.

#### 4. Draws

The scheduled dates of draws for the 2020/21 season are listed below. Please also note that the 2020/21 fixture and draw list (available in FAME and TIME) gives details of all UEFA club competition draws: dates, times, venues, competition stages and dates of matches drawn.

- UCL preliminary round	17 July 2020
- UCL first qualifying round & UEL preliminary round	9 August 2020
- UCL second qualifying round & UEL first qualifying round	10 August 2020
- UCL third qualifying round & UEL second qualifying round	31 August 2020
- UCL play-offs & UEL third qualifying round	1 September 2020
- UEL play-offs	18 September 2020
- UCL group stage	1 October 2020
- UEL group stage	2 October 2020
- UCL round of 16 & UEL round of 32	14 December 2020
- UEL round of 16	26 February 2021
- UCL & UEL quarter-finals and semi-finals	19 March 2021

These dates will be confirmed in due course, and your clubs will receive confirmation of all dates, times and venues prior to each draw.

Regardless if the draws will be open to public or streamed live only, each club must appoint a competent representative to participate at each draw. He/she will be expected to sort out match arrangements (number of tickets available, safety, travel, hotels, etc.) with the opposing club directly, on the spot or virtual. If a club representative cannot be available, the club must authorise someone else (an association representative, a UEFA committee member or an authorised representative of another club from the same country) to liaise on its behalf. If an association representative has to represent one of its clubs, the UEFA administration must be informed accordingly, in writing, at least three days prior to the draw.

The invitation and further information regarding the draw, the set-up, the attendance and if physical presence is needed will be sent to the clubs in due course. In case, clubs may attend the draw in Nyon, the Club representatives are requested to book their own hotel rooms. Club and association representatives who need an invitation from UEFA in order to obtain a visa for Switzerland should submit a written request to the UEFA administration at least two weeks before the draw in question, including the following information: name, function, date and place of birth, nationality, passport number, date of issue and expiry of passport, and requested dates for the person's stay.

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#### 5. Stadium availability

As the match calendar has changed, we kindly ask each national association to verify with its affiliated Clubs if the availability of the stadiums previously announced has changed. If not, an alternative stadium must be chosen that is available on all the competition dates and [stadiumoperations@uefa.ch](mailto:stadiumoperations@uefa.ch) informed in due course.

No decision has yet been taken on the attendance of spectators and UEFA continues to monitor the situation. It is possible that some usual 'city clash' constraints may not need to be applied if matches are played behind closed doors (a 'city clash' is when two matches are to be played in different stadiums in the same city on the same or consecutive days). Please therefore check with your local authorities and contact UEFA at the above email address to confirm this is actually the case or if there are any 'city clashes' in your cities. This could have a significant impact for your affiliated clubs due to a very congested calendar, so please pay careful attention to this point and provide us with accurate information.

#### 6. Doping controls

As regards doping matters, please refer to Article 8 of the Regulations of the UEFA Champions League 2020/21, the Regulations of the UEFA Europa League 2020/21 and the Regulations of the UEFA Youth League 2020/21, as well as to the UEFA Anti-Doping Regulations, 2018 edition.

As was the case last season, out-of-competition controls will be conducted by UEFA. Further information on this will be sent to you in due course.