

# INTERNSHIP



Knowledge & Club Services Intern  
6 months – March to August



## MISSION

- To do research on various topics related to ECA, youth football, women's football and European club football in general
- To collect, analyse, interpret and present quantitative information and data for dedicated projects



## MAIN RESPONSIBILITIES

- To gather information and do research on topics related to European club football, important matters related to ECA Member Clubs, as well as some independent background research, knowledge gathering and analysis
- To collect and analyse data in order to provide key figures for requested research and use graphic design software to present it
- To prepare documents, PowerPoint presentations, surveys and draft memos to share findings on the information gathered
- To assist the ECA Club Management Programme Team on the preparation of the ECA CMP sessions
- To assist on the organisation of ECA events and to support other ECA staff members
- To lead other dedicated projects or sub-projects as defined by the General Secretary, the Head of Administration or the Senior Manager from time to time



## REQUIRED SKILLS

- Research and analytical skills
- Quantitative data analytics experience
- Football knowledge (European club football sector)
- IT knowledge, especially illustrator programmes like Photoshop
- Degree in Sports Management a plus
- Fluency in English; other languages are an asset